UMW TRAINING & DEVELOPMENT
(COURSE EVALUATION FORM)

Course Title: COACHING FOR PERFORMANCE
Date: 6 – 7 February 2013
Group: Senior Management Team
Facilitator: Wai K Leong

1 – POOR **2 – NOT SATISFACTORY** **3 – FAIR** **4 – GOOD** **5 - EXCELLENT**

	PARTICIPANTS	1	2	3	4	5	6	7	8	9	10	11	12	AVG
	TRAINING DESIGN & COURSE CONTENT													
1	The objectives of the training is clear and relevant	5	5	5	4	5	5	4	5	5	5	4	5	4.8
2	The training is useful and sufficient for your work	5	4	5	4	5	5	4	5	5	4	4	4	4.5
3	The course materials provided are in order & sufficient	4	5	5	4	5	5	4	4	5	4	4	3	4.3
4	The duration is appropriate	5	5	5	4	5	5	4	5	5	5	5	4	4.8
	FACILITATOR'S COMPETENCIES													
1	Conveys the message in a clear and interesting manner	5	5	5	5	5	5	4	5	5	4	4	5	4.8
2	Handles participant's questions and facilitates learning effectively.	5	5	5	5	5	5	4	5	5	5	5	5	4.9
3	Uses interesting knowledge and experience of course conducted	5	5	5	5	5	4	4	4	5	4	5	3	4.6
4	Ability to encourage participation	5	5	5	5	5	5	4	5	5	5	5	3	4.3
5	Facilitator's overall performance	5	5	5	5	5	5	4	5	5	5	4	4	4.8
	OVERALL PROGRAM MANAGEMENT													
1	The training room is comfortable	4	4	5	3	4	5	4	5	5	4	4	4	4.3
2	Equipment and facilities provided are satisfactory	5	4	3	3	5	5	4	5	5	4	4	3	3.8
3	The food and refreshments are satisfactory	5	4	5	3	4	5	4	5	5	4	5	3	4.3

What are your other comments (positive and constructive)

1. Well done Wai K!	2. Can be cascade down to second level
3. Continue smiling, be wiser, a good listener and a great coach	4. Provide some more tips in work application
5. The quality and passion of the trainer. In this case is excellent! He is just great.	6. The facilitator should be retained. More role-plays and share more of his experiences.
7. Coaching for excellence as a work culture and job retention effectiveness.	8. Structured and systematic. Direct to the point. Very experienced in the area and knowledgeable.
9. The engagement and participation is excellent.	10. Role play and participative structure was excellent.